**HOSA 301: State Officer Training**

A workshop designed to explain the process required to become a HOSA State Officer. Including the various offices available through HOSA, along with the duties of each office and the leadership characteristics required to be successful as a state officer.

I. Introduction and Icebreaker

a. Icebreaker of your choice

b. Brief autobiography from speaker about all the current officers

II. Current State Officers

a. (create prezi)

b. President

c. 1st Vice President/Secretary

d. Vice President of Chapter Relations

e. Vice President of Membership

III. How to Become a State Officer

a. Requirements

b. Speech

c. Voting Process using voting delegates

IV. Responsibilities of State Officers

a. Individual duties of each officer (provide a copy)

b. Mandatory Dates (provide copy)

c. State Leadership Conference

d. International Leadership Conference

e. Joint Leadership Development Conference

f. CTE Leadership Summit

g. Summer Conference

h. Officer Visits

i. Executive Committee

V. Leadership Qualities

a. (state officers choose an activity)

i. Maybe leadership styles activity

b. Integrity

c. Compassion

d. Courage

e. Innovativeness

f. Confidence

g. Communication Skills

i. Social Media

ii. Member contacts

h. Positivity

i. Honesty

j. Responsibility

k. Punctuality

l. appearance

VI. Conclusion

a. Questions and Answers

b. Social Media Links